



Health, Safety and First Aid Policy

Introduction

Madrasah Al Furqan is committed to providing a safe and healthy environment for all students, staff, visitors, and volunteers. This policy explains the procedures and responsibilities in place to ensure everyone's safety and proper first aid response within the Madrasah.

Aims of the Policy

This policy aims to:

- Promote a strong culture of safety across the Madrasah.
- Prevent accidents, injuries, and health risks.
- Provide clear steps for first aid and emergency response.
- Follow all UK health and safety laws.

Who This Policy Applies To

- All Madrasah staff, volunteers, and students.
- Parents, visitors, and contractors on the premises.
- Any activities on or off-site under Madrasah supervision.

Health and Safety Responsibilities

Leadership (Headteachers and Trustees):

- Ensure the Madrasah follows health and safety laws.
- Provide training, equipment, and carry out risk assessments.
- Review this policy regularly.

Staff:

- Follow all health and safety guidelines.
- Report hazards or accidents to the Headteachers immediately.
- Supervise children at all times.

Parents and Students:

- Follow staff instructions.
- Let the Madrasah know about any health conditions or concerns.

Child Safety and Supervision

- Children will not be taken off-site without written parental permission.
- All activities will be assessed for safety, and risks will be managed properly.

First Aid and Accidents

- First aid kits are always available on site.
- At least one trained first-aid staff member is always present.
- In case of injury, staff will act quickly and contact emergency services if needed.
- Parents will be informed immediately using the emergency contact details on file.

- All incidents are recorded, and serious ones reported to the appropriate authorities.

Physical Restraint

- In rare cases, staff may need to safely restrain a student to prevent harm.
- Only the minimum force needed will be used, and the incident will be recorded and reviewed.

Protecting Pupil Identity

- Pupil names and personal information are kept confidential.
- Staff must not share pupil information unless necessary for the child's care.

Child Collection

- If someone other than the parent is collecting a child, parents must inform staff and inform the Madrasah via text message.
- Staff will confirm identity before releasing a child.

Fire Safety and Evacuation

- Fire drills take place at least twice a year.
- Fire alarms and extinguishers are checked regularly.
- Staff and pupils are trained in emergency procedures and know the exit routes and assembly points.

Risk Assessments

- Regular checks are carried out to identify and reduce hazards.

- Staff are trained to manage risks and take quick action where needed.

Premises Security

- Staff must challenge any unknown visitors and confirm their identity.
- No child will be released without verified permission from the parent.

Safeguarding Link

- Health and safety measures are closely linked to safeguarding practices.
- Staff are trained to spot and respond to any safeguarding concerns.

Next Review Date: 31 August 2026

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