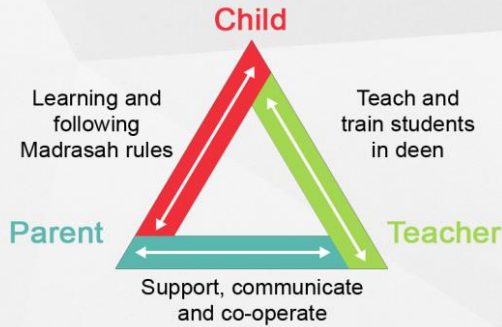




Learn, Practice & Pass on

## Your child and their time at our madrasah

Madrasah Al Furqan will aim to give your child the best education and training possible during their very limited time with us. For this we require your full support and co-operation as we cannot do this alone.



### What we will teach

Our syllabus is set out to enable us to teach your child the basic necessities of Deen. **Religious knowledge requires lifelong learning** so maktab is just your child's **first steps** in learning.

Our syllabus is spread out over **210 days** in madrasah (as **50 days** are **holiday** and **104 days** are **Saturdays and Sundays**).

In order for us to give them this necessary education, you need to ensure your child attends all 210 days of madrasah.

### Our Teaching Plan

We have a teaching plan which currently spans over 8 years. This will give every child sufficient knowledge to understand deen and further their education elsewhere if required.

Please ensure your child attends madrasah for the full 8 years to gain maximum benefit.

The 8 years are split into 3 sections, Early years, Primary and Secondary. We are hoping to introduce Further Education years in the near future. Please make dua for this

Early Years (Reception to year 2)	Primary (Years 3-6)	Secondary (Years 7-8)
<ul style="list-style-type: none"> <li>• Arabic alphabet to starting Qur'an</li> <li>• Emphasis on practical tajweed</li> <li>• Basic Fiqh</li> <li>• Basic Aqa'id</li> <li>• Basic Aadab and Akhlaq</li> <li>• Basic Islamic History</li> <li>• 7 Kalimah and 20 duas</li> <li>• 11 Surah memorisation</li> <li>• Introduction to Urdu</li> </ul>	<ul style="list-style-type: none"> <li>• Progress in Qur'an recitation</li> <li>• Practical tajweed and introduction to rules of tajweed</li> <li>• Further Fiqh</li> <li>• Further Aqa'id</li> <li>• Further Aadab/ Akhlaq</li> <li>• Seerah complete</li> <li>• 7 kalimah plus further 20 duas and understanding meanings</li> <li>• 10 further surah memorisation plus Surah Yaseen start</li> <li>• Further Urdu</li> </ul>	<ul style="list-style-type: none"> <li>• Complete the Qur'an</li> <li>• Lessons from last 10 surah of the Qur'an</li> <li>• Fiqh advanced</li> <li>• Aqa'id advanced</li> <li>• Aadab/ Akhlaq</li> <li>• Hadeeth</li> <li>• Seerah and Islamic History</li> <li>• 7 kalimah and revision of duas with virtues and meanings</li> <li>• Surah memorisation; revision plus Surah Yaseen and Mulk</li> <li>• Urdu / Arabic</li> </ul>

### Required study time

Children need to have a good daily routine from the early years.

**Early habits are lasting habits and will shape their attitude towards madrasah and deen.**

Children need to be in the habit of reading Qur'an daily in the morning, including at weekends and during the holidays. This is a very important practice.

We advise parents to set aside at least **30 mins daily** to help their child learn and prepare for their daily lessons.

It is very important children learn from home so they can make the required progress.

As a guide, the following will help you plan how much time children are required to prepare at home:

Early years	20-30 mins daily
Primary	45 mins daily
Secondary	45 mins to 1 hr daily

\*Plus an additional 1 hour over the weekend.

- Children who are struggling may be kept behind after class for additional help.
- Children not making progress due to lack of learning at home may be referred for compulsory weekend and holiday tuition until they catch up.

## Uniform

Send children well dressed with the correct uniform ready to learn. Their dress is very important. Send them with clean clothes and with a clean pair of socks daily.

Make sure, they change from school clothes and wear madrasah clothes so they are fresh. Do not make them wear madrasah clothes on top of school clothes or night clothes as this affects their attitude to madrasah and learning. Clothing which has large prints, animations, logos and bright colours are not allowed.

Along with this general advice:

### **Boys**

- Must wear jabba and topi (On Friday white jabba and imama)
- They must wear trousers, izar and jogging bottoms which are above ankles.
- No jeans, pyjamas or shorts are allowed.
- Hair should be cut so that it is equal all over. Any difference in length will not be accepted and you will need to recut it so please get it cut correctly first time to save us all time.
- As boys get older they must not trim or shape the beard.

### **Girls**

- Should wear black burki of sufficient length and black abaya.
- Year 5-8 girls, the length of burki should be till the waist
- Clothing under the abaya should be decent and loose fitting.
- Girls must not cut and trim the hair and eye brows must not be trimmed or shaped.
- Girls should not wear makeup to madrasah.
- From year 5 onwards it is highly recommended for girls to wear niqab (veil).

## Deen

We must remember that as well as giving deen to our children, madrasah will work hard to shape the future of our children by trying to set them in good deeni habits and practices.

For this we need parents to give their support by following and supporting all madrasah rules and making children practice what they learn (e.g. reading duas, being punctual with salah, spending time in permissible activities and environments, dressing appropriately etc)

Children should be encouraged to perform salah from a young age and pushed further after the age of 7, so that by 9 years they are in the habit of performing every salah.

The home environment should be one of deen so that our children can have the best chance of succeeding in both worlds.

## Fees

Fees must be paid on the **first** day of the month.

Fees for the year are worked out

and thereafter paid over 10 instalments.

Please pay fees on time as late payments cause a lot of disruption in madrasah teaching time and management.

## Holidays

Holiday dates will be set out and given at the start of the year. All holidays and vacations should be planned around the madrasah dates.

Madrasah will only grant leave in exceptional circumstances. Any

other leave could result in your child losing their space in madrasah.

Leave will not be permitted during exam times. Absence from any exam will result in your child losing his/ her place.

For any leave, please take a madrasah leave form from the office or download from our madrasah website.

## Attendance and Punctuality

It is the parents' responsibility to ensure their children attend madrasah regularly. If a child is ill, we still encourage them to attend for between 15 mins to an hour (depending on illness) and get an attendance mark.

Students with 100% attendance will be rewarded with a trophy at the end of the year.

As well as attendance, punctuality is very important. Please drop your children off 5 minutes before class time and collect them on time. Teachers are allowed to keep any children behind for up to 10 minutes without prior

If for any reason your child is not going to attend or is going to be late, please send a text message to the following number: **07393945707**

(Please save this number on your phone in order to be able to receive regular notifications from the madrasah)

We pray and hope your child has a very productive and successful time studying at Madrasah Al Furqan.