

## FORM FOR WANTING LEAVE FROM MADRASA

NAME OF STUDENT:
ADDRESS OF STUDENT:
NAME OF TEACHER:

<u>REASON FOR WANTING LEAVE:</u>			
DATE OF LEAVE:		DATE OF RETURN:	

Parent Sign: \_\_\_\_\_

Date: \_\_\_\_\_

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### FOR OFFICE USE

LEAVE GIVEN AUTHORISED

LEAVE GIVEN UNAUTHORISED.

(This could lead in the deduction of Marks at the end of the year, if the annual unauthorised absence was to exceed 15%)

LEAVE NOT GRANTED MUST RE APPLY ON RETURN

A re admission fee of \_\_\_\_\_ will need to be paid before admission is granted subject to the madrasa having space in the class/group.

Madrasa Management,